

Chinook Community Forest

PO Box 969 Burns Lake, BC V0J 1E4

Date: Oct 5, 2016

Location: BFP Office

Public Record of Meeting

Present: Ken Nielsen, Dolores Funk, Miles Fuller, Doris Munger, Louise Fisher, James Rakochy, Ryan Tibbets. Linda Uchantz

Teleconference: Adele Gooding

Absent: Julian Wake (Shannon Heizimsque)

Meeting called to order: 9:19

1. OPENING PRAYER

Adele said the opening prayer.

2. REVIEW OF PREVIOUS MEETING MINUTES

Minutes of the previous meeting were adopted with no revisions.

3. AGENDA REVIEW ADDITIONS AND DELETIONS

The addition of scholarships and display were added after Mission and Vision statements.

4. OLD BUSINESS

a. **Logo Design** – The contest winner will sign the copyright today.

5. NEW BUSINESS

a. **Bookkeeper** – The bookkeeper reviewed bookkeeping procedures with the Board. CCF feels that our costs will be reduced as our bookkeeper is familiar with our auditor's procedures.

b. **CRA Ruling** – CCF is still pursuing a letter from the CRA in regards to logging tax.

c. **Tech North** – Tech North will be training CCF's directors on software. CCF has to discuss and implement policy regarding the management of corporate information

d. **IPad purchase** - CCF will purchase an iPad for their directors to use for Chinook's business only.

- e. **Operation Manager's Report** – The operations manager is investigating the best company for CCF to use for LIDAR and the possibility of cost sharing with other local companies. CCF is actively logging
- f. **Vision Statement** – The directors will vote on the vision statement at the next meeting.
- g. **Scholarship** – CCF will speak with LDSS and investigate the best way CCF can construct scholarships for the students.
- h. **Chinooks Presence in the Community** – CCF will approach the Lakeview mall manager about the possibility of CCF putting up a display in the mall. The communications committee will put together a pamphlet that tells who CCF is, where we are going and our mission and value statements.

6. **IN CAMERA**

- a. **Business Plan** – CCF's directors and operation manager will write their business plan that will cover the next five years.

Meeting adjourned at 1:46

Next meeting: Oct 17th

Future meeting dates: Nov 7, Nov 21, Dec 5, Jan 9