

Chinook Comfor LP

REQUEST FOR PROPOSAL (RFP)
Verdun & Nadina Fire Salvage Layout

CHINOOK FIRE SALVAGE

Chinook Comfor LP

Box 969

Burns Lake, BC V0J 1E0

Phone: 1-250-692-0630

Ken.nielsen@chinookcomfor.ca

RFP ID: 2019-01-10
Prepared By: Ken Nielsen
Date: January 10, 2019

REQUEST FOR PROPOSAL
CHINOOK LIDAR FIRE SALVAGE
Burns Lake, BC

RFP ID: 2019-01-10

SUBMISSION DEADLINE: February 1, 2019

QUESTION SUBMISSION DEADLINE: January 21, 2019

Questions may be submitted in written form no later than January 21, 2019 to:

RFP Contact Name: Ken Nielsen
Contact Address: Box 969
Burns Lake, V0J 1E0
Telephone Number: 1-250-692-0630
Email Address: Ken.nielsen@chinookcomfor.ca

INTRODUCTION

Chinook Comfor LP invites and welcomes proposals for their Chinook Fire Salvage Project. Based on your previous work experience, your firm has been selected to receive this RFP and is invited to submit a proposal. Please take the time to carefully read and become familiar with the proposal requirements. All proposals submitted for consideration must be received by the time as specified above under the "SUBMISSION DEADLINE."

BIDDERS SHOULD NOTE THAT ANY AND ALL WORK INTENDED TO BE SUBCONTRACTED AS PART OF THE BID SUBMITTAL MUST BE ACCOMPANIED BY BACKGROUND MATERIALS AND REFERENCES FOR PROPOSED SUBCONTRACTOR(S) – NO EXCEPTIONS.

PROJECT AND LOCATION

The bid proposal is being requested for Chinook Fire Salvage Project which is or shall be located at Lakes TSA, Burns Lake, BC. Box 969 V0J 1E0.

PROJECT MANAGER CONTACT INFORMATION

The following individual(s) are the assigned contacts for the following:

For questions or information regarding Planning, contact:

Name: Ken Nielsen
Title: General Manager

Phone: 1-250-692-0630

Fax:

Email: Ken.nielsen@chinookcomfor.ca

OR

Name: Dion Oake

Title: Layout Administrator

Phone: 250-692-9492

Email: dionoake@hamptonlumber.com

PROJECT OBJECTIVE

The objective and ultimate goal for this project is to salvage as much spruce as possible with in the Verdun and Nadina fires.

PROJECT SCOPE AND SPECIFICATIONS

Project Scope and Specifications are detailed on an attached document.

SCHEDULED TIMELINE

The following timeline has been established to ensure that our project objective is achieved; however, the following project timeline shall be subject to change when deemed necessary by management.

MILESTONE	DATE
Start :	Feb 11, 2019
Detailed Update:	March 31, 2019
Completion Date:	June 31, 2019

PROPOSAL BIDDING REQUIREMENTS

PROJECT PROPOSAL EXPECTATIONS

Chinook Comfor LP shall award the contract to the proposal that best accommodates the various project requirements. Chinook Comfor LP reserves the right to award any contract prior to the proposal deadline stated within the "Scheduled Timeline" or prior to the receipt of all proposals, award the contract to more than one Bidder, and refuse any proposal or contract without obligation to either Chinook Comfor LP or to any Bidder offering or submitting a proposal.

INTENT TO SUBMIT PROPOSAL

All invited Bidders are required to submit a "Letter of Intent" no later than January 21, 2019 informing Chinook Comfor LP of their intent to either submit or decline to submit a proposal.

DEADLINE TO SUBMIT PROPOSAL

All proposals must be received by Chinook Comfor LP no later than 4:00 pm on February 1, 2019 for consideration in the project proposal selection process.

PROPOSAL SELECTION CRITERIA

Only those proposals received by the stated deadline will be considered. All proposals, submitted by the deadline, will be reviewed and evaluated based upon information provided in the submitted proposal. In addition, consideration will be given to cost and performance projections. Furthermore, the following criteria will be given considerable weight in the proposal selection process:

- Proposals received by the stipulated deadline must be in the correct format.
- Bidder's alleged performance effectiveness of their proposal's solution regarding the Project Objective of Chinook Comfor LP.
- Bidder's performance history and alleged ability to timely deliver proposed services.
- Bidder's ability to provide and deliver qualified personnel having the knowledge and skills required to effectively and efficiently execute proposed services.
- Overall cost effectiveness of the proposal.
- See attached Chinooks Tendering Policy

Chinook Comfor LP shall reserve the right to cancel, suspend, and/or discontinue any proposal at any time they deem necessary or fit without obligation or notice to the proposing bidder/contractor.

PROPOSAL SUBMISSION FORMAT

The following is a list of information that the Bidder should include in their proposal submission:

Summary of Bidder Background

- Bidder's Name(s)
- Bidder's Address
- Bidder's Contact Information (and preferred method of communication)
- Legal Form of Bidder (e.g. sole proprietor, partnership, corporation)
- Date Bidder's Company Formed
- Description of Bidder's company in terms of size, range and types of services offered and clientele.
- Bidder's principal officers (e.g. President, Chairman, Vice President(s), Secretary, Chief Operating Officer, Chief Financial Officer, General Managers) and length of time each officer has performed in his/her field of expertise.

- Evidence of legal authority to conduct business in(e.g. business license number).
- Evidence of established track record for providing services and/or deliverables that are the subject of this proposal.
- Organization chart showing key personnel that would provide services to Chinook Comfor LP

Financial Information

- State whether the Bidder or its parent company (if any) has ever filed for bankruptcy or any form of Reorganization under the Bankruptcy Code.
- State whether the Bidder or its parent company (if any) has ever received any sanctions or is currently under investigation by any regulatory or governmental body.

Proposed Outcome

- Summary of timeline and work to be completed.

Equipment or Service

- List any and all equipment or services required for this proposed project and the number of each.
- Detailed estimated cost for each piece of equipment or service.
- List any or equipment or services required of a subcontractor, along with a brief explanation.
- List any accommodation, services, or space required from Chinook Comfor LP, along with a brief explanation.

Cost Proposal Summary and Breakdown

- See Table A,B and C attached.
- A detailed list of any and all expected costs or expenses related to the proposed project.
- Summary and explanation of any other contributing expenses to the total cost.
- Brief summary of the total cost of the proposal.

Licensing and Bonding

- Provide details of licenses and bonds (if any) for any proposed services that the bidder/contractor may plan on providing for this project.

Insurance

- Details of any liability or other insurance provided with regard to the staff or project.

References

- Provide 2 references

Bidder agrees that Chinook Comfor LP may contact all submitted references to obtain any and all information regarding Bidder's performance.

Submitting of RFP

- RFP's must be submitted in a sealed envelope and mailed to Box 969 Burns Lake, BC V0J 1E0
- Hand delivered in a sealed envelope to Chinooks office located at 37 Sampson Crescent Burns Lake, BC . (In the YLP building on the WFN reserve)

Opening of RFP

- Bidder's are welcome to attend the opening of bids February 4, 2019 7:00 am at Chinooks office.

Table A

1. As per the expression of interest package, a minimum 2 years experience required

*Day rates are based on 10 hours a day including truck

Activity ¹	Units	Rate
Ribboning boundary, Internal WTPs, Internal NP areas, Roads (Includes recreational grade GPS file for rds)	Per day	
R/W ribboning and MFZ	per crew day (2 people)	
GPSing boundary, internal WTPs, Internal NP areas (Survey Grade GPS)(Including bdry painting)	Per km	
Collecting Field Data (I.e. Ecotyping, soil classification, riparian identification and classification)	Per day	
Misc office work		As per hourly schedule
Misc field work (e.g. ripping old ribbon)		As per hourly schedule

- Boundary Layout includes Recce's as well.
- Trucks Ribbon and Paint are included in rates.
- Snowmobiles and Quads are not included in rates- they will be billed as per Table C. Must have prior approval for using quad/snowmobile in each area.
- All Misc office and Field days on hourly rates must be approved by CCF Development Forester.
- Changes to layout due to the contractor's error (i.e. Layout in OGMA, wrong Type, not conforming to FSP etc) will be fixed at the contractors cost.
- Any changes to layout due to CCF's request (i.e. changing targets, piece size/species) will be on the contractor's day rates.

Table B: Cruising

Grid Spacing (meters)	Unit	Rate for Measure Plots	Rate for Count Plots
>200m x 200m	Per plot		
130m x 130m up to 199m x 199m	Per plot		
<129m x 129m	Per plot		

Table C. Rate Table for the following positions:

	Field / Office
R.P.F. or Senior Staff (Principal) (to review/prepare SP documents)	/hour
Senior Technician to prepare layout notes	/hour
ATV, snowmobile, Boat*	/day
Mapping**	/hour

*Day = 10 hours, with truck.

** Minimal mapping is required. Mapping includes correcting GPS data and supplying layout shapes to Chinook's contract administrator as well as making cruise maps. All other maps can be hand drawn by layout / SP staff.

1. All rates noted in Tables "B" and "C" include travel, vehicle, and technical equipment and field supplies. ATV, snowmobile and boat will be charged on a per day cost (Table C) when used.