

CHINOOK

Community Forest

FUND GRANTING POLICY # 2017-01-01

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Record of Policy Review:

<i>Date Policy was Issued</i>	<i>Date of Review</i>	<i>Reason for Review</i>	<i>Lead Reviewer</i>	<i>Additional Comments</i>
(month, yr)	(month, yr)	(eg. changes to legislation)	(name)	(eg. Details of new legislation)

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Purpose

To provide guidance to the Board and Management of Chinook Comfor Ltd. on:

- Criteria to be used in evaluating the requests;
- Requests for donations;
- Monetary limits to donations.

Project Categories

- Arts & Culture;
- Recreation;
- Environment;
- Social Services;
- Conservation & Natural Resource Management; and
- Community Economic Development.

Donations Committee

The Donations Committee will consist of 3 board members, to be rotated every 6 months.

- Decisions of the committee will be decided by a majority vote;
- Small amounts up to \$5000; and
- Request must fit within our Vision, Mission and Value statements

Scholarships/Bursaries – 3 Awards

- Selection will be based on:
 - A First Nation student that is going into Natural Resources. If there is no graduating First Nation student entering Natural Resources, the Bursary will then be granted to a First Nation student attending any field, and will be based on financial need first and academics second.
 - A non-First Nation student that is going into Natural Resources. If there is no graduating non-First Nation student that is entering Natural Resources, the bursary will be granted to any non-First Nation student attending any field, and will be based on financial need first and academics second.
 - Any student going into any field. This award will be based on financial need first and academics second.
- Please see the Chinook Community Forest Bursary Guidelines for more complete details.

Applications to Donations Committee

Small amounts, up to \$5000 per request, meeting the donation criteria will be considered by the Donations Committee on an ad hoc first come, first serve basis. The total amount of grants/donations is to be equal to or less than the allowable amount in the annual budget. All requests must be made via the Grant Request <\$5000 Application and submitted to the Committee for approval. All applications will be considered but granting will be based on merits of the proposal and the financial position of the CCF.

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Requests >\$5000

- Decisions are made by the Board as a whole;
- Request must fit within our Vision, Mission and Value Statements;
- Will provide a maximum of 50% project funding; and
- Proof of partnership, fund leveraging, letters of support..., will be required.

Applications to the CCF Board

All amounts greater than \$5000 per request, meeting the donation criteria will be considered by the CCF Board on an annual basis. Applications should be submitted to the Board by April 1 of each year. The total amount of grants/donations is to be equal to or less than the allowable amount in the annual budget. All requests must be made via the Grant Request >\$5000 Application and submitted to the Committee for approval. All applications will be considered but granting will be based on merits of the proposal and the financial position of the CCF.

PLEASE NOTE: Refer to complete listing of Fund Granting Criteria for further details.