

Chinook Community Forest

PO Box 969 Burns Lake, BC V0J 1E4

Date: July 11, 2016

Location: BFP Office

Board Public Record of Meeting

Present: Ken Nielsen, Dolores Funk, Miles Fuller, Julian Wake, Doris Munger, Louise Fisher, James Rakochy, Daniella Oake

Teleconference: Adele Gooding, Albert Gerow

Meeting called to order: 9:10

1. OPENING PRAYER

Doris said opening prayer

2. REVIEW OF PREVIOUS MEETING MINUTES

Previous meetings minutes were accepted and adopted.

3. AGENDA REVIEW ADDITIONS AND DELETIONS

The following items were added:

Code of conduct, Shareholders Agreement/LBN, Log Supply Agreement

4. OTHER BUSINESS

- a. **Logo Contest** - CCF had only one logo submission. It was decided to extend the contest to August 31st and to advertise the same sized logo every other week in LD News and to the Free Classifieds. The ad will also be sent to all of the shareholders via their respective director.
- b. **Conflict of Interest** – A conflict of interest opinion was given to CCF’s executive to review.
- c. **British Columbia Community Forest Association** – a conference call was held with the directors of BC Com Forest Association and the directors of CCF regarding CCF’s request to reduce our membership dues.
- d. **Operation Manager’s Report** -The Operation Manager reviewed the FSP. A discussion was held about policies regarding direct awarding of contracts, specialty contracts and bid revision. The Developmental contract was awarded.

- e. **WFN/YLP Letter** –CCF will respond to WFN/YPL regarding seeding purchase
- f. **Communications Policy** – A discussion was held regarding staff vs Board communication.
- g. **Code of Conduct** – The Code of Conduct document was adopted with revisions.
- h. **Bookkeeper** – CCF has retained the services of a local bookkeeper.
- i. **Website** – CCF is still pursuing a website designer.
- j. **CRA Ruling** – CCF is still pursuing a ruling on tax application.
- k. **Director's Insurance** –CCF has obtained director's insurance.
- l. **Shareholder's Agreement** – LBN has still not signed the document.
- m. **FLNRO Discussions** – CCF must be diligent in sharing the FSP to all bands.
- n. **Log Supply Agreement** – Negotiations are still on going.
- o. **Wet'suwet'en Chief Election** – CCF will send a congratulatory letter to Wet'suwet'en's newly elected chief, Vivian Tom.

Adjournment: 1:50

Next meeting at 9:00, Hampton Affiliates Mill, August 8th.