

Chinook Community Forest

PO Box 969 Burns Lake, BC V0J 1E4

Date: June 5th, 2017

Location: Babine Forest Products

Board Meeting Minutes

Present: Ken Nielsen, Barry Elliot, Adele Gooding, Louise Fisher, Doris Munger, Miles Fuller, Lloyd Adams

Teleconference: Shannon Haizimsque, James Rakochy

Absent: none

Meeting called to order: 9:36

1. OPENING PRAYER

Doris said the opening prayer.

2. REVIEW OF PREVIOUS MEETING MINUTES

Previous meeting minutes were accepted.

A Board member will research the communication of sensitive issues to the Board in its entirety, and provide a manager template for next meeting.

3. AGENDA REVIEW ADDITIONS AND DELETIONS

The agenda was adopted with the following revisions: the addition of manager and board governance.

4. RESIGNATION

Doris Munger has resigned from the Chinook Board of Directors effective June 5th

5. OLD BUSINESS

A. **DONATION FUNDING APPLICATIONS** –The documents are being finalized and will be ready for advertisement by next Board meeting.

B. **AGENDA TEMPLATE** – The Board will use a new template for future agendas.

C. **BANNERS**: The Board will continue to source the purchasing of banners and will have the information for the next Board meeting.

D. **OFFICE SPACE** - The Board will start drafting an agreement regarding office space leasing.

E. **NEW POLICY ON SENSITIVE INFORMATION** –The Board did not make a decision on a new policy

- F. **LOW VOLUME TIMBER LICENSE** – further clarification was made in that the CCF Board would not be the Board of the 6 First Nations governing the low volume timber license. CCF would simply be sharing management and office expenses. Because of the clarification, the Board saw no objection to the proposal and moved to accept the proposal.
- G. **FREE GROWING PROPOSAL** – After making comparisons, CCF decided to remain with Babine Forest Product for layout etc.

6. TRAINING

- A. **TECHNORTH** – The Board was given a demo on our website. There will be a team meeting on June 12th at 10:30, Technorth office.

7. NEW BUSINESS

- A. **BOARD GOVERNANCE AND MANAGER** _ A lengthy discussion was held regarding Board governance and the hiring of a manager. No conclusion was made on Board governance and a committee was formed to construct criteria for the hiring of a manager.
- B. **REQUEST TO WITHHOLD THE AGM OF CHINOOK LTD.**
CCF will not hold an annual meeting, nor provide financial statements for Chinook Community Forest Ltd., but will for Chinook Community Forest LP as the Limited company has not generated any revenue nor did any work. All the work and revenue was performed by Chinook Community Forest Limited Partnership. A Notice to Reader will be prepared for the shareholders for Chinook Comfor LTD.

Adjournment: 2:50

Next meeting: July 4th, 2017

Ken Nielsen, President

Date