

# Chinook Community Forest

PO Box 969 Burns Lake, BC V0J 1E4

Date: May 3, 2017

Location: Key oh Lodge

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## Board Meeting Minutes

Present: Ken Nielsen, Dolores Funk, Adele Gooding, Louise Fisher, Doris Munger, Shannon Haizimsque

Teleconference: Lloyd Adams, Miles Fuller, James Rakochy

Absent: none

Meeting called to order: 9:33

**1. OPENING PRAYER**

Opening prayer was said.

**2. REVIEW OF PREVIOUS MEETING MINUTES**

The minutes of the previous meeting were approved.

**3. AGENDA REVIEW ADDITIONS AND DELETIONS**

The agenda was adopted with the following revisions: addition of the letter from Lakes District Animal Society and the addition of the BCCFA AGM.

**4. RESIGNATION and BCCFA AGM**

Dolores Funk has resigned from the Chinook Board of Directors effective May 3<sup>rd</sup>. CCF will not be sending any delegates to the BCCFA's AGM in Tumbler Ridge. CCF will support Albert Gerow as a director on the BCCFA Board.

**5. OLD BUSINESS**

- A. DONATION FUNDING APPLICATIONS –** A replacement chair and members were struck. The committee will have a finalized document distributed to Board Members prior to the June 5<sup>th</sup> meeting. The Board agreed to support the Lakes Animal Friendship Society for spaying and neutering. The program will focus on the 6 local reserves and then the general population.
- B. FACEBOOK:** the page has been created and a digital logo must be put on. The page is live, but still skeletal. Rotating Board members will manage it until a manager is hired.
- C. BANNERS:** A new chair of the communication and marketing committee was put in place.
- D. BUSINESS CARDS** – Cards will be ordered from LD Printing and Stationary. The back side of the card will remain blank.

- E. **PERSONAL BIOS AND PICTURE** – Board members were reminded to submit both a picture and a bio to TechNorth by May 5<sup>th</sup>.
  - F. **OFFICE SPACE** - After discussion, CCF will research purchasing a trailer and obtaining a long-term lease from the Burns Lake Band’s property located across from the old LDSS building.
  - G. **TRAVEL REIMBURSEMENT** – A new chair for the policy committee was put in place. The Board decided that receipts were not required for per diems, gas and or incidentals.
  - H. **NEW POLICY ON SENSITIVE INFORMATION** – a lengthily discussion was held regarding the need for all Board members to know sensitive information such as log sale prices.
6. **NEW BUSINESS:**
- A. **DIRECT DEPOSIT**  
CCF will be using direct deposit via RBC. All honorariums and reimbursements must be done prior to the month ending. Accounting forms will be sent to the Board via email. An attendance sheet will be signed at each Board Meeting for honorariums and Board members do not have to submit information regarding honorariums.
  - B. **YLP WOODLANDS** - The Board directed their President to pursue the possibility of partnering with YLP Woodlands in economic development funding.
  - C. **HILLCORE** – CCF is investigating ongoing partnerships with Hillcore.
  - D. **LOW VOLUME TENURE** – CCF is researching ways to partner with the local 6 First Nations regarding their proposed low volume tenure.
  - E. **MANAGER VS EMPLOYEE** – The Board has been advised to hire the manager as an employee not a contractor.
  - F. **FREE GROWING OFFER** – tabled to June 5<sup>th</sup> meeting.

Adjournment: 2:20

Next meeting: June 5th, 2017

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Ken Nielsen, President

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Date