

# Chinook Community Forest

PO Box 969 Burns Lake, BC V0J 1E4

Date: August 1, 2017

Location: Keep-oh Lodge

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## Public Record of Meeting

Present: Barry Elliott, Louise Fisher, Miles Fuller, Lloyd Adams, James Rakochy, Shannon Haizimsque, Adele Gooding, Debbie West

Teleconference: James Rakochy

Absent: LBN Director

Meeting called to order: 8:00 am

**1. OPENING PRAYER**

Opening prayer was said.

**2. REVIEW OF PREVIOUS MEETING MINUTES**

Previous minutes of both the July 4<sup>th</sup> and July 13<sup>th</sup> meeting were accepted.

**3. AGENDA REVIEW ADDITIONS AND DELETIONS**

Several additions were made to the agenda.

**4. ELECTION OF OFFICES**

A. **Election of Officers** –The following officers were elected by acclamation:

Miles Fuller – President  
Shannon Haizimsque – Vice President  
Louise Fisher – Secretary  
Adele Gooding – Treasurer

**5. OLD BUSINESS:**

- A. **E-Voting** –The evoting policy was reviewed again and appears to be confusing. Shannon will streamline the evoting policy and send it to Adele to put into the Chinook format. The Board will vote on the revised policy next Board meeting.
- B. **GM Criteria** – The board accepted the GM Criteria.
- C. **Interim Manager** – The Board appointed Ken Nielsen as interim manager to September 30, 2017.

- D. **Granting Policy** – Due to the Board realizing they did not have an approved Granting Policy in place, all granting will be placed on hold until the Granting Policy is clearly defined.

6. **NEW BUSINESS:**

- A. **Granting funds** - Motion to approve granting funding approved prior to the motion to halt all granting
- B. **AGM Stipend** will be payed to directors as a regular Board Meeting.
- C. **Clerical Help** – Chinook will utilize the accounting position in an administrative assistant capacity too and under the same contract as signed with BL Comfor. Minutes of the Board will be sent to this position.
- D. **Contract for GM** – The Board signed a contract hiring Ken Nielsen as interim manager until September 30, 2017.
- E. **Chinook Office** – a discussion was held and the Board decided to use the office at Burns Lake Comfor.
- F. **Chinook Sign** – Adele will research Chinook signage at the BL Comfor office.
- G. **Signing authority**- the Board gave the interim General Manager signing authority
- H. **Credit Card** – will remain in the interim manager’s name.
- I. **IPAD** – will be distributed to new directors.
- J. **GM Manager position** – Directors will research Community Forest General Manager remuneration.

Adjournment: 10:02 pm

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Miles Fuller, President

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Date