



June 4, 2018, Public Record of Meeting

9:00 a.m.

YLP Board Room

## PRESENT

Miles Fuller, President  
Regional District of Bulkley Nechako –  
Area E

Shannon Haizimsque, Vice President  
Wet'suwet'en First Nation

Louise Fisher, Secretary  
Regional District of Bulkley Nechako –  
Area B

Adele Gooding, Treasurer  
Skin Tyee Nation

Lloyd Adams, Director  
Burns Lake Band

Dianne Evans, Director  
Lake Babine Nation

James Rakochy, Director  
Cheslatta Carrier Nation

Barry Elliott, Director  
Village of Burns Lake

Debbie West, Director  
Nee Tahi Buhn Indian Band

Ken Nielsen, General Manager

Karrie Roth, Executive Assistant

## REGRETS

### Board of Directors Familiarization Package

This item was tabled at the April 9, 2018, Regular Meeting in order to review the Governance Policy. The Board reviewed and discussed the following:

- President Fuller declared his potential conflicts of interest at the beginning of his term. The policy will be revised to include the requirement that conflicts are declared annually during the election of officers;
- The Communications, Tendering, and Transparency Policies are being drafted;
- Bids are to be opened at one time in the presence of the General Manager and two other people, not Directors, to witness (public opening);
- It is important to provide a rationale for contract award and the decision process for each contract is to be kept on file for reference;
- The expectations of the Board include to properly review the meeting package prior to the meeting;
- The President and one Director approve management and Board expense and the General Manager approves all other expenses. Payroll approvals will be done the day following the deadline in the email to submit time cards.

### Board of Directors Familiarization Package

- Revise the section that the General Manager is responsible for forest security and fire protection—the intent is not that the General Manager is liable. The Governance Committee agreed that the wording in the contract reflects the intent better—responsible for ensuring best practices are maintained regarding forest security and fire protection;
- It is the responsibility of the Board to fully review the Governance Policy prior to accepting it at the next meeting;
- The Board reviewed the draft process of the Code of Conduct Policy that will become part of the package.

11:00 a.m. Aaron Pitkethy, Tony Tiani & Company Inc.

April 1, 2017, to March 31, 2018

## Audited Financial Statements

Auditor Pitkethy conducted the audit for the April 1, 2017, to March 31, 2018, fiscal year.

Record keeping improved and the auditor said that the system in place is on the right track. It was the opinion of the auditor that the financial statements are presented fairly, in all material respects, in accordance with Canadian accounting standards for private enterprises.

## General Manager's Report

General Manager Nielsen presented his report to the Board and the following was then discussed:

- Land Based Investment Strategy (LBIS) update—the application has been approved through Forests for Tomorrow;
- The BCCFA AGM was a huge success with great reviews and record attendance. The local food and entertainment, presentations, tours, etc. were all excellent;
- Planting is in progress and should be completed by mid-June;
- Harvesting is still in progress;
- General Manager Nielsen moved into the new office space at YLP;
- The road washout on the Bishop has been fixed.

## Donations Report: June 2018

- BLNDC received \$4,000 for the Aboriginal Day Celebration;
- Burns Lake & District Chamber of Commerce received \$500 for the Canada Day Celebration;
- Youth Soccer U13 Girls Team received \$2,000 for Provincial Championship travel expenses;
- Colleymount Recreation Commission received \$7,137 for the Trout Creek Hall Revitalization Project;
- Lakes District Fall Fair Association received \$15,000 for 2018 Capital Projects/Building Upgrades;
- Lakes Animal Friendship Society received \$9,350 for Spay/Neuter Project and Carrier Language Education resources;
- Lakes District Arts Council received \$4,000 for Performing Arts Season, Arts for Youth and Youth Programs;
- Lakes District Indigenous Health Improvement Committee received \$2,000 for Cultural Information Kiosk Project;
- Cheslatta Carrier Nation received \$500 for the 2018 Campout;
- Lakes Family Enhancement Society received \$2,000 for the Food Bank Regional Service Provision Pilot.

\$68,976.04 has been donated to the community this fiscal year

The meeting adjourned  
at 1:07 p.m.

The next meeting of the  
Board of Directors is  
July 9, 2018, at 1:00 p.m.

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PRESIDENT