



July, 9 2018, Public Record of Meeting

9:00 a.m.

YLP Board Room

PRESENT

Miles Fuller, President
Regional District of Bulkley Nechako –
Area E

Shannon Haizimsque, Vice President
Wet'suwet'en First Nation

Louise Fisher, Secretary
Regional District of Bulkley Nechako –
Area B

Adele Gooding, Treasurer
Skin Tyee Nation

Lloyd Adams, Director
Burns Lake Band

Dianne Evans, Director
Lake Babine Nation

James Rakochy, Director
Cheslatta Carrier Nation

Barry Elliott, Director
Village of Burns Lake

Debbie West, Director
Nee Tahi Buhn Indian Band

Ken Nielsen, General Manager

Karrie Roth, Executive Assistant

Board of Directors Governance Policy

The Board reviewed and discussed the following:

- The Board will complete the three-year plan necessary in order for General Manager Nielsen to draft the annual operational plan. This item will be discussed after the Annual General Meeting (AGM) and arrangements will be made for someone to facilitate a strategic planning session;
- This is a living document to be reviewed and signed annually after the AGM when there are new Directors on the Board;
- Committees and their chairs will be assigned each year at the AGM;
- All Committee Chairs are required to submit minutes from their meetings that include the attendance, location, date, time, and actions;
- A calendar of annual events with a projected timeline of the necessary business of the Board will also be drafted.

Board of Directors Familiarization Package

- The final draft of the Familiarization Package was discussed. The table of contents is still in progress;
- There are policies still being drafted that will be included in this package, as well as a history, donation list, etc.;
- Committee remuneration was discussed and will be properly outlined in the Board Expenditure Policy.

Chinook Comfor Limited Partnership AGM

The AGM will be held at the YLP building during the 3rd week of September. General Manager Nielsen will organize a date.

General Manager's Report

General Manager Nielsen presented his report to the Board and the following was then discussed:

- Harvesting—decked wood and harvesting are still in progress;
- Planting was delayed; however, should be completed soon;
- There was a forest fire in the community forest area on June 15, 2018, and 80,000 hectares were lost to date. The area and safety concerns will be monitored;
- A small fire started in the Verdun Lookout area where the Tahtsa Timber Ltd. logging crew was located and their efforts minimized loss. A public thank you will be made in the local newspaper;
- The Regional District of Bulkley-Nechako and the Wildfire Management Branch are hosting an open house to share information and mitigation strategies. General Manager Nielsen highly recommend that the Board attend;
- Range issues—the Ministry had incorrect data regarding a grazing lease within the community forest area. General Manager Nielsen will meet with the concerned leaseholder at a later date.

Donations Report

The next intake period is in November. \$68,976.04 has been donated to the community this fiscal year

The meeting adjourned
at 12:16 p.m.

The next meeting of the
Board of Directors is
August 13, 2018, at 9:00 a.m.

PRESIDENT