



**REGULAR MEETING  
OCTOBER 10<sup>TH</sup>, 2023**

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**9:00 a.m. at Chinook Office Boardroom**

**MINUTES of the MEETING**

**PRESENT:** Ken Nielsen, General Manager  
Rilla Middleton, Director  
Ryan Tibbet, Director  
Valerie Anderson, Executive Assistant/Accounting

**TELECONFERENCE**

Paul Davidson, Director  
Ben Wilson, Director  
Kieran Broderick, Director  
Duane Crouse, Director  
Greg Hill, Director  
Shannon Haizimsque, Vice President – Acting Chair

**REGRETS** Cindy Shelford, President

- 1. CALL TO ORDER -** Ken Nielsen called the meeting to order at 9:05 a.m.
- 2. APPROVAL OF THE AGENDA**

It was moved by P. Davidson

And seconded by K. Broderick

**THAT the agenda for this meeting be adopted as presented.**

**All in Favour**

**CARRIED**

**3. SAFETY MEETING**

General Manager K. Nielsen reminded the Board to watch for tripping hazards in the boardroom.

**4. APPROVAL OF MINUTES**

It was moved by R. Middleton  
And seconded by R. Tibbet

**THAT the September 12 2023 Regular Meeting Minutes and Public Record of Meeting be approved as presented.**

**ALL in Favour**

**CARRIED**

**5. OLD BUSINESS**

**a) Policy Development for Interest Earned of GIC Portfolio**

- Discussion of how monies from GIC investments will be used.
- Options were provided in the agenda package.
- Recommended that a policy is not required if the funds are to be allocated to general revenue.
- P. Davidson asked if each year the GIC income would be discussed, the GM is suggesting that it becomes part of the annual budgeting process. The funds could be allocated to various departments.
- The reason this came up is because the interest earned is a substantial amount.
- S. Haizimsque: believes option C provides the necessary flexibility.
- P. Davidsion: this is money earned from investments, not from primary activities, it is different than we are used to. He also supports option C, which provides board input for use of funds.
- K. Broderick: supports option C.
- G. Hill supports option C; having an annual discussion is important.
- D. Crouse supports keeping it within the business. Supports developing a policy.
- R. Tibbet agrees with Option C.
- R. Middleton agrees with Option C.
- B. Wilson agrees with Option C.
- A policy will be developed that aligns with option C.
- Shannon would like to see flexibility and wording to include the option to reinvest into the portfolio.

- Should the policy be developed as a board, by one or more? P. Davidson suggested the Finance Committee could develop a policy. He feels that each year the board can determine where and how the money is spent. Keep the policy simple.

**Action Item**

- GM Nielsen will develop policy options for the November meeting regarding the use of investment interest income.

**b) YLP Letter dated August 22, 2023**

- GM Nielsen explained that this item is a response to the YLP letter dated August 22.
- GM Nielsen asked for feedback.
- Each Director was asked for feedback, all directors supported the wording of the letter.
- GM Nielsen will send the letter out.

**6. NEW BUSINESS**

**a) Election of Officers**

- Acting Chair S. Haizimsque conducted the election with a call for nominations for each position. The following nominations were received:
- Nomination of Kieran for President - Declined  
Moved by P. Davidson  
Seconded by R. Middleton

Kieran respectfully declined the nomination.

- Nomination of Cindy Shelford for President  
Moved by D. Crouse  
Seconded by B. Wilson  
No other nominations were received.

Cindy Shelford was elected by acclamation.

- Nominations for Vice-President – Shannon Haizimsque  
Moved by P. Davidson  
Seconded by K. Broderick  
No other nominations were received.

Shannon Haizimsque was elected by acclamation.

- Nomination for Secretary – Paul Davidson  
Moved by K. Broderick  
Seconded by R. Middleton  
No other nominations were received.

Paul Davidson was elected by acclamation.

- Nomination for Treasurer Kerian Broderick  
Moved by S. Haizimsque  
Seconded by R. Middleton  
No other nominations were received.

Kieran Broderick was elected by acclamation.

b) Appointment of Committee Members for 2023/24

Moved by R. Middleton  
Seconded by P. Davidson

**THAT the following 2023/24 Committee Appointments are as follows:**

**Donation Committee**

- Rilla Middleton
- Greg Hill
- Kieran Broderick
- Duane Crouse

**Finance Committee**

- Ben Wilson
- Kieran Broderick
- Shannon Haizimsque

**Operations Committee**

- Ben Wilson
- Paul Davidson
- Greg Hill
- Shannon Haizimsque

**Governance Committee**

- Paul Davidson
- Cindy Shelford
- Rilla Middleton

**All in Favour**

**CARRIED**

- Members were asked to refer to the Governance Manual for roles and responsibility details.

**7. CORRESPONDENCE – None**

**8. REPORTS**

**a) Committees' Report – Donation**

- Donation – to date, \$55,500 has been donated, \$44,000 remains to be allocated.
- Six donation requests are waiting for review by the new committee members.

**b) General Manager's Report**

General Manager K. Nielsen reviewed his report with the Board and the following were discussed:

**Management Plan/AAC**

- AAC determination is under review, this is the first in the province to be determined by Lidar.
- Without the AAC determination the ability to salvage from this year's fires will be limited.

**Forest for Tomorrow**

- The overstory removal project tender packages are due October 18.
- Two new projects were approved:
  1. Survival Survey of this year's spring plant
  2. Okiniski Fire Survey

**Fire Mitigation**

- Hamre Treatment Unit is completed, hauling will be completed this week.
- Danskin Treatment Unit has started, road is partially developed through the Treatment Unit.
- Indian Bay Treatment Unit work is well underway.
- Draft WRR TU prescriptions for Sheraton and Rose Lake are underway.

**Growth and Yield Project**

- Contractor completed the surveys on Friday.
- Analysis is to be completed by the end of the month.

**Ootsa Lake Rec Site Expansion**

- Positive feedback was received.

**Fibre Utilization – FESBC**

- Running into issues with DRAX; fibre will not be accepted from areas within or adjacent to Old Growth deferral polygons.

- The General Manager met with Local Drax representatives, and they are unwilling to change their stance, as a result, areas are now slated to be burned instead of utilized at the pellet plant.

#### **Fire Plans**

- Developing recce maps for the Pinkut and Sheraton fires.
- Will be going on a flyover of the areas in the next few weeks.

#### **Cutting Permits**

- CP 402 blk 1 & 2 are completed.
- Better utilization 5 years after the fire than expected.
- Waste assessment was completed. The waste bill is around \$500.
- 1,691M3 will be applied to our cut control

Over 2,000 ha was burned near the fisheries. Pinkut fireguard decked wood will be hauled once Sheraton is completed.

It was moved by D. Crouse  
And seconded by R. Tibbet

**THAT the ALL REPORTS be accepted as presented.**

**All in favour.**

**CARRIED**

#### **9. ADJOURNMENT**

It was moved by K. Broderick  
And seconded by R. Middleton

**THAT the meeting be adjourned at 9:57 am.**

**All in Favour**

**CARRIED**

#### **10. IN CAMERA MEETING – no meeting**

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Cindy Shelford, President